

**CITY OF MANSFIELD PERMIT FOR A TEMPORARY TENT**

DATE \_\_\_\_\_

TENT LOCATION/ADDRESS \_\_\_\_\_

APPLICANT/COMPANY \_\_\_\_\_ PHONE \_\_\_\_\_

ADDRESS \_\_\_\_\_ City \_\_\_\_\_ ST \_\_\_\_\_ Zip \_\_\_\_\_

COMPANY/OWNER OF PROPERTY \_\_\_\_\_ PHONE \_\_\_\_\_

ADDRESS \_\_\_\_\_ City \_\_\_\_\_ ST \_\_\_\_\_ Zip \_\_\_\_\_

**PURPOSE OF TENT**

Special Event       Tent Sale       Tent Assemblies       Other \_\_\_\_\_

TENT MATERIALS \_\_\_\_\_

AREA OF TENT (sq. ft.) \_\_\_\_\_ HEIGHT OF TENT \_\_\_\_\_

SPECIFIC DATE THE TENT WILL BE PLACED ON PROPERTY: \_\_\_\_\_

SPECIFIC DATE THE TENT WILL BE REMOVED FROM PROPERTY: \_\_\_\_\_

**\*\*\*\*\*NOTE: INCLUDE THE FOLLOWING WITH THIS APPLICATION:\*\*\*\*\***

- 1. For all tents, include a map showing the tent and its relation to the building on property and to the lot boundaries. Label distances of the tent from building and lot boundaries.**
- 2. A certificate stating that the tent is flame retardent must be submitted with this application.**
- 3. Temporary tent sales by retail establishments or tent assemblies by city recognized public or semi-public organizations may be permitted for a period not to exceed thirty (30) days. Only one tent sale or assembly is permitted per year.**

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Property Owner's Signature ( if other than Applicant)

**Permit fee \$60.00**

Comments: \_\_\_\_\_

FOR OFFICE USE

Planning Dept. _____	<input type="checkbox"/> Approve <input type="checkbox"/> Deny	Date _____
Inspection Dept. _____	<input type="checkbox"/> Approve <input type="checkbox"/> Deny	Date _____

*Applicant is responsible for adhering to all regulations of the City of Mansfield regarding temporary tent sales including duration of this permit.*

**PERMISSION TO PLACE A TEMPORARY TENT**

I, the undersigned, being the owner or representative of the owner of the property described hereinbelow, do grant \_\_\_\_\_  
(person or organization name)

permission to place a tent on said property.

Property description/address \_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Address

\_\_\_\_\_  
Contact Phone No.

**Please provide a drawing showing where the Tent will be located on the property and a simple floor plan showing any chairs, tables, aisles, the exits, etc. if applicable.**